

Wyre Forest Young Voices Visitors Policy

Wyre Forest Young Voices rehearsals are held in Trinity Methodist Church, which is open to the public. However, for the safety of our members, access to rehearsals by non-members is carefully monitored. This policy outlines the procedures for handling visitors to rehearsals – a visitor is defined as any adult who is not a member of staff, and any child who is not an enrolled member of the choir.

Throughout this policy, “parents” is used to mean “parents and guardians” inclusively.

Any person who enters the rehearsal venue will be met at the door (in the foyer where possible) and challenged by a member of the WFYV pastoral team. They will either be turned away or welcomed and supervised by that member of staff, depending on the “Type of Visitor” (as laid out below).

Types of Visitors

- **Parents of members:** while it is encouraged that parents do not stay for the duration of rehearsals, this is sometimes a necessity (for example, during a trial session). These parents must not be left unsupervised, and must have no interactions with members, apart from their own children. They must sit quietly at the back of the rehearsal room, and do their best to avoid creating any distraction for our members. They must not take photographs/recordings of the rehearsal.
- **Siblings of members:** Non-enrolled siblings of choir members should not, where possible, stay for the duration of rehearsal. If it is necessary for a sibling to be inside the rehearsal space, they must be accompanied at all times by a parent/guardian. If the sibling causes disruption/distraction during the rehearsal, they (along with their parent) will be asked to leave. The sibling and parent must follow the guidance for “parents of members” above.
- **Prospective members:** if a child is attending a trial session, and a confidential form has not been completed, they must be accompanied by a parent for the duration of the rehearsal. This parent must follow the guidance above.
- **Ex-WFYV Members:** sometimes, ex-members come back to visit during rehearsals. These adults must be accompanied at all times by a member of WFYV staff, and should remain at the back of the rehearsal space – they may be invited to join in with the rehearsal, but this is at the Musical Director’s discretion. They should not cause any distraction or disruption during the rehearsal, and should have no contact with members without a member of staff present.
- **Other members of the public:** members of the public who do not fit into the categories described above are **not permitted within the rehearsal space**. Any member of the public who attempts to attend rehearsals will be asked to leave. Should they refuse to leave the premises, all doors to the rehearsal room will be locked to prevent this person from accessing our members, and the police will be called. If the member of the public enters the rehearsal space and refuses to leave, the rehearsal will be stopped, and choir members will be evacuated to the side room and the door locked. The police will be called, and members will remain there until the member of the public has been removed from the premises.